



Republic of the Philippines
 Department of Budget and Management
PROCUREMENT SERVICE
 RR Road, Cristobal Street, Paco, Manila



LETTER ORDER No. : LO25-00021

MONTEBELLO HOTEL INC.

Montebello Compound,
 Apas, Cebu City

Date : March 14, 2025

Bidding No.: AMP-008-25

Date of Opening : March 13, 2025

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. _____ dated _____ subject to the Terms and Conditions enumerated below

ITEM	QTY	UNIT	ARTICLES/DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	1	lot	PROCUREMENT OF VENUE WITH CATERING SERVICE FOR THE CONDUCT OF 2025 CLIENT LEARNING ENGAGEMENT REGIONAL TRAINING ROLL-OUT IN CEBU. * PR25-0214 * for MSD use * NOA No. INTBAC-004-25 * Resolution No. PS-IBAC-25-03-03 ----- - Subject to Expanded Withholding Tax. Creditable Withholding Tax and Other Percentage Taxes Reference: RA 10963, RA 9337, Revenue Regulation Nos 13-18, 11-18, 16-05, 14-02, 12-01 and 2-98	663,000.00	663,000.00
Price Validity: 0 Calendar Days				Total Amount: Php	663,000.00

Place of Delivery : Cebu City	Delivery Instruction : March 17-20, 2025
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Certified Correct: Signature Redacted <u>ABIGAIL ANN O. ALICDAN-ESPERE</u> OIC, GSD	<u>2/17/25</u> Date
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FUNDS AVAILABLE Php 663,000.00	Signature Redacted <u>LADY LOU A. GIMENO</u> Chief Accountant
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APPROVED BY: Signature Redacted <u>PHILIP JOSEF T. VERA CRUZ</u> DED V, OLSCG	<u>3/17/25</u> Date
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S Signature Redacted <u>Maria Liza M. Capm</u> Signature Over name in print	<u>03/17/25</u> Date Received
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NOTICE TO PROCEED

MAEGEN CAPIN

Authorized Representative

MONTEBELLO HOTEL INC.

Montebello Apas Cebu City Capital,
 Cebu

Dear **MS. CAPIN:**

The attached Letter Order having been approved, notice is hereby given to **MONTEBELLO HOTEL INC.** that performance on the **Procurement of Venue with Catering Service for the Conduct of 2025 Client Learning Engagement Regional Training Roll-Out in Cebu City** with Reference No. **AMP-008-25**, shall commence effective on the date of receipt of this Notice:

LOT	QUANTITY	ITEM DESCRIPTION	TOTAL CONTRACT PRICE
1	1 LOT	Procurement of Venue with Catering Service for the Conduct of 2025 Client Learning Engagement Regional Training Roll-Out in Cebu City	PHP 663,000.00

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions provided in the Letter Order and in accordance with the Delivery Schedule as provided in the Notice to Award.

Please acknowledge receipt of this notice by signing on the space provided below.

Very truly yours,

Signature Redacted

OMAR O. BERNAL,

Division Chief, Marketing and Sales Division

Date of receipt of this Notice:

March 17, 2025

Name of Authorized Representative:

Maegen M. Capin

Signature Redacted

Signature of Authorized Representative:

Capin, Maegen